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INSTITUCIONET E PËRKOHSHME TË VETËQEVERISJES  
PROVISIONAL INSTITUTIONS OF SELF GOVERNMENT  
PRIVREMENE INSTITUCIJE SAMOUPRAVLANJA

**QEVERIA E KOSOVËS - GOVERNMENT OF KOSOVA - VLADA KOSOVA**

MINISTRIA E PUNËS DHE MIRËQENIES SOCIALE  
MINISTRY OF LABOUR AND SOCIAL WELFARE  
MINISTARSTVO RADA I SOCIJALNE ZAŠTITE

In accordance with article 5.1 of the Rule No. 2001/19 above Executive Department of Self-Government Temporary Institutions in Kosova;  
Having into consideration the point 10 of the Administrative Instruction of the MLSW nr. 2001/17 above Structure and function of the Triple Consultative Council,  
Aim of the increasment of the work effectiviness of that Council, Minister of Ministry of Labour and Social Welfare issue that:

**ADMINISTRATIVE INSTRUCTION NO.2007/7  
ON THE ESTABLISHMENT AND ORGANIZING OF THE TECHNIC  
SECRETARIAT OF THE TRIPLE CONSULTATIVE COUNCIL**

**Article 1**

According to this Administrative Instruction will establish and organized Technic Secretariat of the Triple Consultative Council (TCC), that is consist by Government representatives, Kosova Chamber of Commerce (CHC) and the Union of Indipendet Syndicate ( UIS ).

**Article 2**

Technical Secretariate as administrative organ of Triple Consultative Council will work and act in panel of Permanent Secretary Office of MLSW, and for his work will respond the Permanent Secretary of this Ministry.

### **Article 3**

Duties and responsibilities of the Technical Secretariate of TCC are:

- Care for direct implementation and efficacy of the Triple Agreement above establishment of TCC in Kosovo.
- Arrangement of meetings of TCC in accordance with applied law provisionals,
- Offering and secure of the law assistance and other professional help for the TCC members.
- Preparation and compilation of the report, charge-sheet extract and conclusion from the TCC meetings.
- Initially of different recommendation for the TCC functioning as an independent organ without political influence, gender, religious, ethnic, etc.
- Stimulation of the constructive and principled consultation between the social partners, related with work, social welfare and economic policy's in Kosovo,
- Regular reports of done activities and TCC function of the Permanent Secretary of MLSW, and
- Duties and other responsibilities in accordance with law acts and sub-legal which regulate social dialogue and TCC function.

### **Article 4**

Technical Secretariat of TCC on field scope must support in:

- Triple Agreement above TCC establishment in Kosovo,
- Administrative Instruction of MLSW nr. 2001/17 above Structure and TCC function,
- Rule no. 2001/27 for the basic labour Law,
- General Collective Contract of Kosovo and
- In other applied legislation by employment field, social welfare and economic policy's in Kosovo.

### **Article 5**

Technical Secretariate of TCC consist four (4) official and that:

- Two (2) officer from MLSW,
- One (1) officer from CHC and
- One (1) officer from UIS

With work of Technical Secretariate of TCC lead Secretariate coordinator, which for his own work and the Secretariate work report Permanent Secretary of MLSW.

#### **Article 7**

For the realization of the successful work of the Technic Secretariate of TCC, MLSW has for obligation securing of a labour Office with necessary equipment, including also the telephone expenses, internet and other public infrastructure.

#### **Article 8**

For the implementation of this Administrative Instruction is responsible Permanent Secretary of MLSW.

#### **Article 9**

Component part of this Administrative Instruction are relative act's for assignment of the officialdoms in Technic Secretariate of TCC.

#### **Article 10**

This Administrative Instruction come into force at that day when Minister of MLSW will endorse, meanwhile will be applied from the beginning of the working day of the Technic Secretariate of the TCC.

**Prishtinë, 22.08.2007**

Ministar of MLSW  
**Ibrahim Selmanaj**

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