



**INSTITUCIONET E PËRKOHSHME TË VETËQEVERISJES
PROVISIONAL INSTITUTIONS OF SELF GOVERNMENT
PRIVREMENE INSTITUCIJE SAMOUPRAVLANJA**

QEVERIA E KOSOVËS - GOVERNMENT OF KOSOVO - VLADA KOSOVA

**MINISTRIA E PUNËS DHE MIRËQENIES SOCIALE
MINISTRY OF LABOUR AND SOCIAL WELFARE
MINISTARSTVO RADA I SOCIJALNE ZAŠTITE**

EXECUTIVE AGENCY OF LABOR INSPECTORATE

Minister of Labor and Social Welfare, in enforcement of provision 1, paragraph 1.6 of regulation no: 2001/19, on executive branch of provisional institutions of self government in Kosovo,

Supporting provisions of article 2(2.4 and 2.7) and article 16 of law for protection on work, protection of employee health and labor environment,

With aim to take warning measures to avert danger on labor, draw:

**REGULATION NO: 2004/02
TO EVALUATE DANGER ON WORK AND RELATED WITH WORK**

General Provisions

Article 1.

- 1.1.** in provisions conception of this regulation, evaluation of danger in work and related with work, is the procedure on which adumbrate danger for injury on work ,professional sickness and other sickness related with work, also confusion in the work process which can produce dangerous consequence for safety on work and on the health of employees and working environment.
- 1.2.** obliges to make evaluation of danger on work also related with work, has employers on the area of industry, building, agriculture, educational institutions with lab and workshop for practice work, also all employers where exist danger of injury on work, professional sickness or other confusion in the working process which can bring out danger consequences for safety on work, protection of employees health and working environment.

- 1.3. In case to compile evaluation of danger on work and related with work are applicable rules of security on work, which provide needed and relative measures to avert danger of employees on places and working environment.
- 1.4. With this regulation are assigned conditions which should filled up by employers and other institutions authorized to compile evaluation of danger on work or related with work, methodology and content of assigning danger on work, also data on which should be based.
- 1.5. In case to compile evaluation of danger on work should take on view working process, employee and working environment.
- 1.6. Evaluation of danger on work should be made by recording and analyzing every working place in the contests of danger on work.
- 1.7. Employer takes over all material expenses, for compiling and implementation of evaluation of danger on work and related with work.
- 1.8. Employer is obliged that evaluation of danger on work and related with work, to publish on open areas, in that way all employees to be informed with it's content.

Content of Danger Evaluation on Work

Article 2

Evaluation of danger on work or related with work contents:

- 2.1. General notes
- 2.2. Notes related with existing condition.
- 2.3. Analyze and evaluation of received notes.
- 2.4. Plane of measures which should be taken to avert danger on work.
- 2.5. Other notes which are added to danger evaluation.

Article 3

3.1. General notes contents:

- a) employer.
 - b) Dedicated objects for work and following.
 - c) Work Contractor.
 - ç) Authorized Persons.
 - d) International experts (if exists).
 - dh) Experts of security on work and.
 - e) Data of authorized persons for security on work, which participated in assignment of danger on work.
- 3.2. Is duty of employer, together with employee, to treat right evaluation of danger on work and related with working that to write on general notes?
- 3.3. If evaluation of danger was made by any professional institution licensed for security on work, evaluation contents also data of all members which made evaluation and other notes from paragraph one of these articles.

Article 4

4.1. Notes related with existing circumstances contents:

- a)** General notes (start of work, activity, number of employees etc.)
- b)** Technologic process (for all units), maintenance, signs of life danger and health of employees and register of items and dangerous material;
- c)** Working places, works which to finish should apply specified security measures on work, number of employees (females, youth and with disabilities), working schedule, tour, overtime work, short working hours because of danger conditions on work.
- ç)** Danger on every place of work, from falls, collapse, sliding, electric power, chemical-biologic material etcetera.
- d)** Notes (for each year) of heavy injuries, collective, of death on work and professional sickness.

4.2. Notes related with existing condition are based on evidences from the working field, on other notes on which is viewed circumstance of security on work, on reports related with spots from death cases and injuries on work, professional sickness and other official reports.

Article 5

5.1. Analyze and evaluation of jumble notes contents:

- a)** Conditions which should be field by equipment and working places, particularly those which have protection items from (electric power, arson, explode, security of needed passage, including also those emergency, insuring transport and evacuation of employee, securing the temperature, dampness, brightening of working place, limitation of noise, vibration, securing from danger weather indications, security on x ray etc.).
- b)** Applicable measures (Rules) specified on the work security.
- c)** Analyze of all misfortune cases on work and professional sickness, by recourses, causes, ways, types etc.
- ç)** Analyze of all disorders of working process, which would have danger consequences for security on work, health of employees and labor environment.
- d)** Evaluation of remain danger on work, professional sickness, disorder of working process, by using the adequate needs for danger analyze.

5.2. In analyze of danger evaluation on work, should specify evaluation on application of general measures and specified of security on work also other measures, reason of what came to the danger consequences, also application of measures which will unable repeat of such cases, respectively their decrease on minimal measures.

Article 6

6.1. Measures plane should be taken to avert danger on work and related with work, contents:

a) Applications of general and specified rules in work security, respectively other measures which employer should take with aim to avert resources of danger in work.

b) Dead lines, responsible persons, for application of measures, also the way to control application of these measures.

6.2. Plane should be unique for all technological process and it is base of responsible persons to act in assigned parts of the labor process.

6.3. With plane should be assigned security measures on work, conform assigned danger on the labor process, working place and number of employees.

Article 7

7.1. Documentation which is added to evaluation of danger on work and related with work contents:

a) Job description for which is needed initial capability, for secured work;

b) Job description which can be finished on specified conditions;

c) Description on detail of materials and materials which contains dangerous substances;

ç) Description of equipments and other items of work on addition danger

d) Description on details of working area for which should be researched working environment.

dh) job description on which should use additional items for security on work.

7.2. Documentation should be appeared partly and in the graphic form, with pictures or other recording.

Compile Evaluation of Danger on Work and Related with Work Article 8

8.1. Evaluation of danger on work should be made by working group assigned by employer, with superior and professional degree of adequate subject (technician, labor medicine, chemical, biology, agriculture, forest etc.)

8.2. Member and leader of working group accept they should have adequate capability, professional, should have experience on the field of security on work, protection of employee health, and labor environment.

8.3. To compile evaluation of danger on work, employer can hire also international experts.

8.4. Compiles of evaluation of danger on work, employer can believe to another subject, respectively professional institution for security on work, licensed to make that business.

Article 9

Evaluation and measures to avert danger on work and related with work, respectively related with work, are based on law provisions for security on work, protection of employee health and labor environment.

Article 10

10.1. Evaluation of danger on work and related with work, is based on existing circumstances in application of security rules on labor and is document which can be sent for re evaluation, by any change on technology process which indicate on the life security, health and labor environment.

10.2 Review to evaluate danger on labor and related with labor, certainly should be made in case of misfortune on work (death in work, collective injuries, and heavy injuries on work), professional sickness, disorder in labor process, which might cause danger consequences for security on work, employee's health and working environment, bases on Labor Inspectorate draft decision.

10.3. Review to evaluate danger on labor should be made by employer or in cooperation with any professional subject of security on work.

Article 11

Supervising to enforce provisions of this regulation, execute Executive Agency of Labor Inspectorate.

Article 12

Labor inspector, if he find any foul on evaluation of danger on work or related with work, draft decision will order employer to avert it compiles of those disorders.

Article 13

Employer is obliged to provide conditions to enforce provisions of this regulation, with in 3 months, from the day of enter in force.

Passing Provisions

Article 14

Provisions of this regulation are to be enforced in the territory of Kosovo.

Enter in Force

Article 15

Regulation will enter in force on the day signed by minister of Ministry of Labor and Social Welfare.

Pristine, August 2004.

**Minister
Ministry of Labor and Social Welfare**

Ahmet Isufi

