



REPUBLIKA E KOSOVËS / REPUBLIKA KOSOVA / REPUBLIC OF KOSOVO

QEVERIA E KOSOVËS / VLADA KOSOVA/ GOVERNMENT OF KOSOVA

MINISTRIA E PUNËS DHE MIRËQENIES SOCIALE

MINISTARSTVO RADA I SOCIJALNE ZAŠTITE

MINISTRY OF LABOUR AND SOCIAL WELFARE

Decision of the Evaluation Panel of the Business Idea for the Self-Employment Programme - Gjilan/Gnjilane

On June 2nd and 3rd 2015 the business idea evaluation panel for Gjilan region met and reviewed 40 applications received in the period from 21st of April to 22nd of May 2015 at 16:00 in the Employment Offices of Gjilan/Gnjilane, Viti/Vitina and Kamenicë/Kamenica. Out of 40 candidates, 23 are men and 17 are women, 21 live in rural areas and 19 in urban areas, and 4 candidates are from minority groups.

Based on assessment criteria, published during the information campaign (see annex 1 and 2) the applications have been assessed as follows. The points each candidate has received, are calculated based on the average of the total points awarded by each panel member. The evaluation of the panel members is individual. Based on the manual which defines the rules for the implementation of this programme, up to 40 candidates with the highest scores will be selected in this phase and will be invited to participate in the training.

No.	Name of the applicant	ID number	Total points	Final decision
1	Mirjeta Hoxha	1003062046	85.75	Approved and recommended to participate in the training
2	Sevdije Basha	1003062046	85	Approved and recommended to participate in the training
3	Yllka Isufi	1171088557	83.5	Approved and recommended to participate in the training
4	Daut Sylaj	1006071976	83.5	Approved and recommended to participate in the training
5	Jagoda Milenkovic	1500343164	83	Approved and recommended to participate in the training
6	Besim Haziri	1013254822	82	Approved and recommended to participate in the training
7	Shemsije Mala	1012623921	81	Approved and recommended to participate in the training

8	Elbrilita Ajeti	1230252102	80.5	Approved and recommended to participate in the training
9	Flokart Klaiqi	1173849768	80.25	Approved and recommended to participate in the training
10	Bardhyl Halimi	1232858822	80.25	Approved and recommended to participate in the training
11	Hanife Vokshi	1005736354	80.25	Approved and recommended to participate in the training
12	Redon Selimi	1173279350	79.75	Approved and recommended to participate in the training
13	Besim Hoda	1174756437	78	Approved and recommended to participate in the training
14	Labinot Mala	1243659724	77.75	Approved and recommended to participate in the training
15	Miftar Buqi	1011649412	76	Approved and recommended to participate in the training
16	Lumnije Rulani	1030955932	74.5	Approved and recommended to participate in the training
17	Laurant Halabaku	1176215875	65.5	Approved and recommended to participate in the training
18	Hazir Mala	1012623948	63	Approved and recommended to participate in the training
19	Mirlinda Beqiraj	1232902341	62	Approved and recommended to participate in the training
20	Mirlinda Ismajli	1231063036	62	Approved and recommended to participate in the training
21	Mirigona Emini	1231438684	61	Approved and recommended to participate in the training
22	Shpëtime Bajraliu	1232894705	60.75	Approved and recommended to participate in the training
23	Arbresha Ramadani	1176639357	60	Approved and recommended to participate in the training
24	Hyrije Rrustemi	1013207964	57	Approved and recommended to participate in the training
25	Rajmond Alidema	1171468872	56.75	Approved and recommended to participate in the training
26	Arta Hajdari	1500431233	49.25	Approved and recommended to participate in the training
27	Ekrem Demiri	1005563557	38.25	Approved and recommended to participate in the training
28	Arbnor Jahiu	1230155948	35.5	Approved and recommended to participate in the training
29	Njegosh Mihajloviq	1232946926	32	Approved and recommended to participate in the training
30	Felahudin Shaqiri	2005050947	23	Approved and recommended to participate in the training

During the review of applicants, the following applicants/activities have been found to be

unacceptable in the frame of the program, therefore they have been refused:

No.	Name of the applicant	ID number	Reasons for refusal
1	Aziz Ramadani	2030683547	Eliminated because the business idea is not within sectors covered by this programme: bee keeping
2	Fatos Latifi	1171652401	Eliminated because the business idea is not within sectors covered by this programme: Geodesy
3	Ekrem Alidema	1012298842	Eliminated because the business idea is not within sectors covered by this programme: Eating house
4	Ilir Ahmeti	1231881057	Eliminated because the applicant has a business registered at KBRA
5	Drilon Brestovci	1232465758	Eliminated because the applicant has a business registered at KBRA
6	Blerim Jakupi	1170325890	Eliminated because the applicant has a business registered at KBRA
7	Blerina Basha	1174498993	Eliminated because the applicant has a business registered at KBRA
8	Goran Antanasijevic	1170019888	Eliminated because the applicant has a business registered at KBRA
9	Nebojsa Vujic	1501063807	Eliminated because the applicant has a business registered at KBRA
10	Agnesa Vokshi	1240937634	Eliminated because the applicant has a business registered at KBRA

Employment office counsellors will contact via email or phone all applicants who passed first phase of selection and will invite applicants to confirm their attendance on the second part of the selection process within period of 3 working days. Candidates should confirm their attendance for the Training. Confirmation will be made in person presenting their identification card and signing the List of Applicants for Training by the 10th of June 2015.

In case of appeal, please send your written appeal to the decision of the evaluation panel until the 10th of June 2015, at your Employment Office.

Members of the panel for reviewing applications submitted in Gjilan region are:

Name and surname	Date	Signature
Fadil Osmani <i>Ministry of Labour and Social Welfare</i>	_____	_____
Xhevat Aliu <i>Regional Employment Centres in Gjilan/Gnjilane</i>	_____	_____
Burhan Selmani		

*Vocational Training Centre in
Gjilan/Gnjilane*

*Merita Isufi
ALMP project, UNDP*

Annex 1: About the Self-Employment Programme

The aim of the Self-employment Programme is to support the creation of viable business plans capable of surviving in the competitive market, promoting Self-employment as an active labour market measure. Apart from providing grant support, the Programme will also deliver training on business skills and expert support, helping unemployed persons with qualification and orientation to be successful in the chosen field. The presented Self-employment Programme is competition-based in order to get the highest possible return on investment. The selection process aims to secure transparency and fair competition and support the best and most innovative ideas and business plans that have the highest chance of producing sustainable results.

The piloting phase of the Programme will be implemented in the regions of **Prishtinë/Priština, Prizren and Gjilan/Gnjilane** and will not have any regional quotas limiting the numbers of applicants or the amount of financing to be utilized in each region.

Programme Support

The aim of the Programme is to give a step-by-step support to business ideas that have the highest chance to succeed and overcome various market barriers. For these purposes, the Programme has been divided into two stages.

First stage: Eligible participants apply with their basic **business idea**, via the **Business Idea Application Form**. Approved applicants will then take part in a business plan development training (10 half working days). The training will be focused on the development of business skills, search for other financial support, and will offer consultations with renowned experts from this field.

Second stage: The applicants who successfully pass the training, will develop their **business plans** and eventually compete for a grant and business development support.

Eligible economic sectors

The eligible business activities should be in the following six economic sectors, selected by the Ministry of Trade and Industry (MTI), as having the highest potential for economic growth in Kosovo, namely:

- food processing and packaging industry;
- ICT along with Business process outsourcing and Customer support centres sector;
- metal processing industry;
- textile industry;
- tourism;
- wood processing industry.

Business ideas not eligible to participate in the Programme include:

- all kind of activities within primary agriculture sector;
- real estate operations, chattel leasing;
- financial and insurance operations and operations involving gambling;
- production of beverages of high alcohol content and spirits;
- production of tobacco products;
- production and distribution of weapons;
- production using technologies that cause environmental pollution (such as air, water, soil etc. pollution).

- informal businesses will not be eligible to apply.

Please check the list of **CLASSIFICATION OF ECONOMIC ACTIVITIES:** https://ask.rks.gov.net/eng/images/files/RREGULLORE_Nr11_2013_PER_IMPLEMENTIMIN_E_STANDARTIT_PER_KLASIFIKIMIN_E_VEPRIMTARIVE_EKONOMIKE_NE_VERSIONIN_NACE_Rev.pdf

Eligible Applicants

All applicants **must have a business idea** to start a micro or small independent business. They are all obliged to personally take part in all the programme phases and be directly involved in the development and implementation of the business.

Eligible candidates and participants of the Programme **must be persons registered as unemployed at the Employment Offices (EO)**, at the time of application. All interested persons should register at the EOs in their respective municipalities. The employment counsellors will provide a counselling session, during which they will determine if the unemployed person should apply for the Programme. Unemployed persons interested to benefit from the self-employment programme may apply once within one cycle and only with one business idea.

Persons who are not eligible to apply are those who are:

- not registered within the EO;
- liable to conflict of interest with involved parties and decision makers in the Programme;
- jobseekers who benefited from another active labour market measure during the previous 12 calendar months (from the date of application for the business idea).

Unemployed persons of the following groups will be given priority.

- long term unemployed (more than 12 months);
- youth (18-29 years old);
- women;
- beneficiaries of social assistance;
- single parents;
- people from rural areas;
- people with disabilities;
- ethnic minority groups.

Annex 2: Business Idea Application Evaluation Form

Applicant:

I-st group	Interpretation	Result in points
Question 2:		
2.a	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.b	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.c	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.d	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.e	Correct - 4 points, False - 0 points	
2.f	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.g	Correct - 4 points, Partially correct - 2 points, False - 0 points	
Question 8	Relevant - 4 points, Not relevant - 2 points, Missing - 0 points	
Question 9	Strong and relevant - 3 points, Not relevant - 2 points, Weak or missing - 0 points	
Subtotal I-st group (max 35)		
II-nd group		
Question 3	Well described - 10 points, Somewhat clear - 5 point, Not clear or week - 0 points	
Question 4	Requested grant is eligible - 5 points, not eligible - 0 points	
Question 5	Well described - 10 points, Somewhat - 5 point, Not clear or week - 0 points	
Question 6	Well described - 10 points, Somewhat - 5 point, Not clear or week - 0 points	
Question 7	Well described - 10 points, Somewhat - 5 point, Not clear or week - 0 points	
Subtotal II-nd group (max 45)		
III-rd group		
Question 10	Priority Groups – up to 8 points depending on how many priority groups are checked	
Priorities	Unique business idea (to be checked by Panel within the applications from the same sector) - 3 point	
	Business idea includes new products/services - 2 point	
	Business will use energy saving technology/solution - 1 point	
	Business will use renewable energy sources - 1 point	
	Business will create at least 3 jobs - 2 point	
	Co-financing is at least 20% of the requested grant - 3 points	
Subtotal III-rd group (max 20)		
TOTAL		

Evaluator:

Date:.....