



REPUBLIKA E KOSOVËS / REPUBLIKA KOSOVA / REPUBLIC OF KOSOVO

QEVERIA E KOSOVËS / VLADA KOSOVA/ GOVERNMENT OF KOSOVA

MINISTRIA E PUNËS DHE MIRËQENIES SOCIALE

MINISTARSTVO RADA I SOCIJALNE ZAŠTITE

MINISTRY OF LABOUR AND SOCIAL WELFARE

Decision of the Evaluation Panel of the Business Idea for the Self-Employment Programme - Prizren

On June 2nd and 3rd 2015 the business idea evaluation panel for Prizren region met and reviewed 77 applications received in the period from 21st of April to 22nd of May 2015 at 16:00 in Employment Offices in Prizren, Rahovec/Orahovac, Suharekë/Suva Reka, and Dragash/Dragaš. 6 candidates have withdrawn from the competition. Out of the other 71 candidates, 49 are men and 22 are women, 41 live in rural areas, and 30 candidates are from minority groups.

Based on assessment criteria, published during the information campaign (see annex 1 and 2) the applications have been assessed as follows. The points each candidate has received, are calculated based on the average of the total points awarded by each panel member. The evaluation of the panel members is individual. Based on the manual which defines the rules for the implementation of this programme, up to 40 candidates with the highest scores will be selected in this phase and will be invited to participate in the training.

No.	Name of the applicant	ID number	Total points	Final decision
1	Xhevdet Gegollaj	1003945550	88.25	Approved and recommended to participate in the training
2	Sellmir Rexha	1175064121	80.75	Approved and recommended to participate in the training
3	Arben Kuçi	1171520211	78.25	Approved and recommended to participate in the training
4	Artan Sadikaj	1005335686	76.75	Approved and recommended to participate in the training
5	Edis Krusha	1002691490	76.5	Approved and recommended to participate in the training
6	Melani Huduti	1235424483	75.75	Approved and recommended to participate in the training
7	Floranda Balaj	1174733194	75.5	Approved and recommended to participate in the training

8	Durim Thaqi	1233960345	75.5	Approved and recommended to participate in the training
9	Shkodran Gerdellaj	1171541677	73.5	Approved and recommended to participate in the training
10	Alsid Saiti	1170791696	72.25	Approved and recommended to participate in the training
11	Erhan Krasniqi	1170923495	71.75	Approved and recommended to participate in the training
12	Hasije Bojaxhi	1230411359	71.5	Approved and recommended to participate in the training
13	Rizan Krasniqi	1175901520	70	Approved and recommended to participate in the training
14	Ersan Rexhepi	1176152318	69	Approved and recommended to participate in the training
15	Meldis Hamza	1171220102	68.25	Approved and recommended to participate in the training
16	Zelmer Ališi	1232308105	67.25	Approved and recommended to participate in the training
17	Fatlind Neziri	1230138318	67	Approved and recommended to participate in the training
18	Elmir Qafleshi	1175837490	66.75	Approved and recommended to participate in the training
19	Leart Muja	1243788893	66.5	Approved and recommended to participate in the training
20	Shkelqim Jurik	1007443524	64.25	Approved and recommended to participate in the training
21	Dibran Vezaj	1171507070	64	Approved and recommended to participate in the training
22	Milorad Đeković	1170449033	63.75	Approved and recommended to participate in the training
23	Lulzim Gërdellaj	1016200928	62.75	Approved and recommended to participate in the training
24	Harbin Domuzeti	1233617284	62.5	Approved and recommended to participate in the training
25	Damir Pajaziti	1170490009	62.5	Approved and recommended to participate in the training
26	Azra Fazliji	1232091521	62.25	Approved and recommended to participate in the training
27	Berat Gashi	1002558196	61	Approved and recommended to participate in the training
28	Jetmire Aliaj	1230491093	59.25	Approved and recommended to participate in the training
29	Esned Hamza	1171220099	58.25	Approved and recommended to participate in the training
30	Abilj Omeri	1172496683	52.25	Approved and recommended to participate in the training
31	Lirim Jusufi	1233628669	51.75	Approved and recommended to participate in the training
32	Irhan Sadiku	1004967581	51.75	Approved and recommended to

				participate in the training
33	Rapshina Muslljja	1162802409	51.5	Approved and recommended to participate in the training
34	Arlind Koçinaj	1008010389	50.5	Approved and recommended to participate in the training
35	Ganimete (Sokoli) Avdullahu	1000583436	50.5	Approved and recommended to participate in the training
36	Emine Kryeziu	1007770657	50	Approved and recommended to participate in the training
37	Nakije Krasniqi	2162801697	49	Approved and recommended to participate in the training
38	Atija Skenderi	1006152160	48	Approved and recommended to participate in the training
39	Zaim Qafleshi	1002564714	47.5	Approved and recommended to participate in the training
40	Reshat Abazi	1000430621	36.75	Approved and recommended to participate in the training
41	Hazer Demolar	1230511922	33.75	Approved and recommended to participate in the training
42	Astrit Thaqi	1008193840	31	Approved and recommended to participate in the training
43	Artan Gashi	1171858336	22.75	Approved and recommended to participate in the training

During the review of applicants, the following applicants/business activities have been found to be unacceptable in the frame of the program, therefore they have been refused:

No.	Name of the applicant	ID number	Reasons for refusal
1	Qendresa Januzaj	1176267514	Eliminated because the business idea is not within sectors covered by this programme: Trainings and courses
2	Bersit Skenderi	1173291198	Eliminated because the business idea is not within sectors covered by this programme: Construction
3	Elvedin Azari	1242347648	Eliminated because the business idea is not within sectors covered by this programme: Construction
4	Bujar Kolgeci	1233980974	The candidate has withdrawn from the competition by not submitting the whole application.
5	Granit Shasivari	1174868618	Eliminated because the business idea is not within sectors covered by this programme: Consultant services
6	Shqipe Rrafshi	1175626065	Eliminated because the business idea is not within sectors covered by this programme: Services
7	Amell Alija	1176050388	Eliminated because the business idea is not within sectors covered by this programme: Services
8	Ahmed Rama	1232090517	Eliminated because the business idea is not

			within sectors covered by this programme: Services
9	Xhellsid Velija	1176152733	Eliminated because the business idea is not within sectors covered by this programme: Services
10	Ibush Velija	1016327839	Eliminated because the business idea is not within sectors covered by this programme: Services
11	Amina Danjali	1233615648	Eliminated because the business idea is not within sectors covered by this programme: Growing bees
12	Behadin Muška	1003994461	Eliminated because the business idea is not within sectors covered by this programme: Fishery
13	Agron Sallahu	1232613188	Eliminated because the business idea is not within sectors covered by this programme: Autodiagnosics
14	Besmir Gashi	1171451449	Eliminated because the business idea is not within sectors covered by this programme: Services
15	Sherife Kadriaj	1001466522	Eliminated because the business idea is not within sectors covered by this programme: Beauty sallon
16	Behar Ukaj	1500615962	Eliminated because the business idea is not within sectors covered by this programme: Fiziotherapy
17	Kastriot Llugaxhija	1231590516	Eliminated because the business idea is not within sectors covered by this programme: Fiziotherapy
18	Sibel Melekoglu	1173602266	Eliminated because the applicant has a business registered at KBRA
19	Ali Babajonuzi	1001402575	Eliminated because the applicant has a business registered at KBRA
20	Lirim Cena	1230510411	Eliminated because the applicant has 2 businesses registered at KBRA
21	Ruzhdi Ademaj	1016411180	Eliminated because the applicant has a business registered at KBRA
22	Njomza Sejdiu	1002951432	Eliminated because the commission ascertains that the candidate has an existing business
23	Regaip Fazlija	1500000623	Eliminated because the commission ascertains that the candidate has an existing business
24	Elisa Huduti	1173419402	Eliminated because the commission ascertains that the candidate has an existing business
25	Snezhana Miciq	1501176270	Eliminated because the commission ascertains that the candidate has an existing business
26	Shehida Azari	1172117712	The commission ascertains that the candidate is a student and is not part of the category of job seekers as per relevant legislation

27	Xhemal Muja	1231293392	The commission ascertains that the candidate is a student and is not part of the category of job seekers as per relevant legislation
28	Shqipe Maqkaj	1173291902	The commission ascertains that the candidate is a student and is not part of the category of job seekers as per relevant legislation
29	Valdrin Bojaxhiu	1243066065	The commission ascertains that the candidate is a student and is not part of the category of job seekers as per relevant legislation
30	Veton Jonuzi	1231454051	The candidate has withdrawn from the competition by not submitting the whole application.
31	Vlora Skenderi	1234784419	The candidate has withdrawn from the competition by not submitting the whole application.
32	Mevlyde Ejupi	1230510357	The candidate has withdrawn from the competition by not submitting the whole application.
33	Asmija Sadiku	1016329858	The candidate has withdrawn from the competition by not submitting the whole application.
34	Muhagjerim Sofiu	1232054235	The candidate has withdrawn from the competition by not submitting the whole application.

Employment office counsellors will contact via email or phone all applicants who passed first phase of selection and will invite applicants to confirm their attendance on the second part of the selection process within period of 3 working days. Candidates should confirm their attendance for the Training. Confirmation will be made in person presenting their identification card and signing the List of Applicants for Training by the 10th of June 2015.

In case of appeal, please send your written appeal to the decision of the evaluation panel until the 10th of June 2015, at your Employment Office.

Members of the panel for reviewing applications submitted in Prizren region are:

Name and surname	Date	Signature
Besim Zogaj <i>Ministry of Labour and Social Welfare</i>	_____	_____
Hajrullah Hoxha <i>Regional Employment Centres in Prizren</i>	_____	_____

Sinan Gashi
*Vocational Training Centre in
Prizren*

Ylber Pallaska
ALMP project, UNDP

Annex 1: About the Self-Employment Programme

The aim of the Self-employment Programme is to support the creation of viable business plans capable of surviving in the competitive market, promoting Self-employment as an active labour market measure. Apart from providing grant support, the Programme will also deliver training on business skills and expert support, helping unemployed persons with qualification and orientation to be successful in the chosen field. The presented Self-employment Programme is competition-based in order to get the highest possible return on investment. The selection process aims to secure transparency and fair competition and support the best and most innovative ideas and business plans that have the highest chance of producing sustainable results.

The piloting phase of the Programme will be implemented in the regions of **Prishtinë/Priština, Prizren and Gjilan/Gnjilane** and will not have any regional quotas limiting the numbers of applicants or the amount of financing to be utilized in each region.

Programme Support

The aim of the Programme is to give a step-by-step support to business ideas that have the highest chance to succeed and overcome various market barriers. For these purposes, the Programme has been divided into two stages.

First stage: Eligible participants apply with their basic **business idea**, via the **Business Idea Application Form**. Approved applicants will then take part in a business plan development training (10 half working days). The training will be focused on the development of business skills, search for other financial support, and will offer consultations with renowned experts from this field.

Second stage: The applicants who successfully pass the training, will develop their **business plans** and eventually compete for a grant and business development support.

Eligible economic sectors

The eligible business activities should be in the following six economic sectors, selected by the Ministry of Trade and Industry (MTI), as having the highest potential for economic growth in Kosovo, namely:

- food processing and packaging industry;
- ICT along with Business process outsourcing and Customer support centres sector;
- metal processing industry;
- textile industry;
- tourism;
- wood processing industry.

Business ideas not eligible to participate in the Programme include:

- all kind of activities within primary agriculture sector;
- real estate operations, chattel leasing;
- financial and insurance operations and operations involving gambling;
- production of beverages of high alcohol content and spirits;
- production of tobacco products;
- production and distribution of weapons;
- production using technologies that cause environmental pollution (such as air, water, soil etc. pollution).
- informal businesses will not be eligible to apply.

Please check the list of **CLASSIFICATION OF ECONOMIC ACTIVITIES:** [https://ask.rks.gov.net/eng/images/files/RREGULLORE Nr11 2013 PER IMPLEMENTIMIN E STANDARTIT PER KLASIFIKIMIN E VEPRIMTARIVE EKONOMIKE NE VERSIONIN NACE Rev.pdf](https://ask.rks.gov.net/eng/images/files/RREGULLORE_Nr11_2013_PER_IMPLEMENTIMIN_E_STANDARTIT_PER_KLASIFIKIMIN_E_VEPRIMTARIVE_EKONOMIKE_NE_VERSIONIN_NACE_Rev.pdf)

Eligible Applicants

All applicants **must have a business idea** to start a micro or small independent business. They are all obliged to personally take part in all the programme phases and be directly involved in the development and implementation of the business.

Eligible candidates and participants of the Programme **must be persons registered as unemployed at the Employment Offices (EO)**, at the time of application. All interested persons should register at the EOs in their respective municipalities. The employment counsellors will provide a counselling session, during which they will determine if the unemployed person should apply for the Programme. Unemployed persons interested to benefit from the self-employment programme may apply once within one cycle and only with one business idea.

Persons who are not eligible to apply are those who are:

- not registered within the EO;
- liable to conflict of interest with involved parties and decision makers in the Programme;
- jobseekers who benefited from another active labour market measure during the previous 12 calendar months (from the date of application for the business idea).

Unemployed persons of the following groups will be given priority.

- long term unemployed (more than 12 months);
- youth (18-29 years old);
- women;
- beneficiaries of social assistance;
- single parents;
- people from rural areas;
- people with disabilities;
- ethnic minority groups.

Annex 2: Business Idea Application Evaluation Form

Applicant:

I-st group	Interpretation	Result in points
Question 2:		
2.a	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.b	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.c	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.d	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.e	Correct - 4 points, False - 0 points	
2.f	Correct - 4 points, Partially correct - 2 points, False - 0 points	
2.g	Correct - 4 points, Partially correct - 2 points, False - 0 points	
Question 8	Relevant - 4 points, Not relevant - 2 points, Missing - 0 points	
Question 9	Strong and relevant - 3 points, Not relevant - 2 points, Weak or missing - 0 points	
Subtotal I-st group (max 35)		
II-nd group		
Question 3	Well described - 10 points, Somewhat clear - 5 point, Not clear or week - 0 points	
Question 4	Requested grant is eligible - 5 points, not eligible - 0 points	
Question 5	Well described - 10 points, Somewhat - 5 point, Not clear or week - 0 points	
Question 6	Well described - 10 points, Somewhat - 5 point, Not clear or week - 0 points	
Question 7	Well described - 10 points, Somewhat - 5 point, Not clear or week - 0 points	
Subtotal II-nd group (max 45)		
III-rd group		
Question 10	Priority Groups – up to 8 points depending on how many priority groups are checked	
Priorities	Unique business idea (to be checked by Panel within the applications from the same sector) - 3 point	
	Business idea includes new products/services - 2 point	
	Business will use energy saving technology/solution - 1 point	
	Business will use renewable energy sources - 1 point	
	Business will create at least 3 jobs - 2 point	
	Co-financing is at least 20% of the requested grant - 3 points	
Subtotal III-rd group (max 20)		
TOTAL		

Evaluator:

Date:.....