



UNMIK



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**INSTITUCIONET E PËRKOHSHME TË VETËQEVERISJES
PROVISIONAL INSTITUTIONS OF SELF-GOVERNMENT
PRIVREMENE INSTITUCIJE SAMOUPRAVLANJA**

QEVERIA E KOSOVËS - GOVERNMENT OF KOSOVO - VLADA KOSOVA

**MINISTRIA E PUNËS DHE MIRËQENIES SOCIALE
MINISTRY OF LABOUR AND SOCIAL WELFARE
MINISTARSTVO RADA I SOCIJALNE ZAŠTITE**

In compliance with article 1 paragraph 1.3 point (d) of Regulation 2001/19 about Executive Branch of Provisional Institutional of Self Government in Kosovo.

Taking into account the multidimensional needs of the residents settled in the house of elder people and without family care and in the Special Institution of Shtime.

On purpose of fulfilling personal needs of residents settled in the Institution for elder people and without family care and in the Special Institution of Shtime

**ADMINISTRATIVE GUIDELINE nr. 05/2005
FOR
SHARING THE FUNDS TO THE RESIDENTS SETTLED IN MLSW INSTITUTIONS**

Article 1

The purpose of this Administrative Guideline

1.1 The purpose of this administrative guideline is to arrange and set the amount and other procedural regulations of sharing the funds for personal needs of residents settled in the house of elder people and without family care and in the Special Institution of Shtime.

Article 2

2.1. Except the settlement and provision of food and clothes of residents settled in the house of elder people and without family care and in the Special Institution of Shtime, for fulfilling their personal needs, each month they are given an amount of fee.

Article 3

3.1 Most of the funds that are given to the residents of MLSW Institutions for fulfilling their personal needs are 10€per month for each person.

Article 4

4.1 These funds that are given to the residents for fulfilling their personal needs must help them to buy cigarettes, coffee, sugar, juices, sanitary, cosmetic equipments, and other articles up to the resident's wish.

Article 5

5.1 Funds for this aim are assured from the budget of Social Welfare Department, actually for institutional care of this Department.

Article 6

6.1 Depending on the budget options, amount of funds that is given to the residents of these institutions might change in a positive way increasing the monthly payment per resident.

Article 7

7.1 Changing the amount of monthly payment per resident must be initiated from the Director of SWD, whereas issuing a certain decision or making the changes and additions of this Administrative Guideline.

Article 8

8.1 Management staff of the division for institutional care of SWD, Directors of Institutions and Finances Division of the Central Administrative Department of MLSW takes care of fulfillment of this Administrative Guideline.

Article 9

Entering in power

9.1 This administrative guideline enters in power after being signed by Minister of Ministry of Labour and Social Welfare, whereas will be applied from 01.05.2005.

Prishtina, march 2005

**Minister of MLSW
Ibrahim Selmanaj**
